

Jan Snel Group BV Privacy policy

1. Introduction

This is the privacy policy of Jan Snel Group BV and its operating companies (hereafter: **Jan Snel or we**). This policy describes how Jan Snel handles the personal data of clients, suppliers and other parties it is involved with. This privacy policy may be changed occasionally. The most recent version is published at www.jansnel.com.

2. Contact details

Jan Snel Group BV

Willeskop 94

3417 ME Montfoort

+31 (0)348 479090

<https://www.jansnel.com>

The HR department is responsible for protecting your privacy. It can be reached by e-mailing privacy@jansnel.com.

3. Personal data that we process

Personal data is all data which can provide information about an identifiable natural person. Jan Snel processes your personal data because you use our services or because you have given us this data.

The personal data we process is listed below:

- First and last name
- Gender
- Address
- Phone number
- E-mail address

4. Purposes and grounds

Jan Snel processes your personal data for the following purposes:

- Concluding and executing contracts.
- Sending our newsletter and other publications.
- Calling or e-mailing you if this is necessary to carry out our services.

The grounds for processing your personal data vary per case, but include:

- You consenting to us sending specific information and newsletters.
- The necessity to process data to conclude and execute our agreement with you.
- The legitimate interests of Jan Snel or our partners, unless your interests, fundamental rights or fundamental freedoms weigh more heavily.

Our legitimate interests consist of sending important information or making targeted offers to *existing* customers, with the purpose of informing customers and generating new orders for Jan Snel.

The personal data is received by Jan Snel's service department and marketing and communication department. Data is only stored within the European Union.

5. Retention periods

Jan Snel only retains your personal data for as long as this is necessary for the purposes for which it was collected, to represent the legitimate interests of Jan Snel, and for as long as we are legally obliged to do so.

To serve you properly, we retain your contract and order data as long as you are a customer of Jan Snel. After this time, data is stored for a maximum of 7 years.

If we process your personal data to answer a question from you, we will retain this information for four weeks, so that we can answer any follow-up questions or handle any complaint.

6. Sharing personal data with third parties

Jan Snel does not share personal data with third parties.

7. Cookies and equivalent technology

Jan Snel uses functional, analytical and tracking cookies. A cookie is a small text file that is stored by your browser on your computer, tablet or smartphone when you first visit this website. Jan Snel uses cookies for functional purposes, and to analyse online behaviour. Functional cookies keep the website working properly, and remember aspects such as your preferred settings. These cookies are also used to make the website work well, and to improve it. We also place tracking cookies from Google, Facebook, Twitter, LinkedIn and Youtube that track your browsing habits. This allows us to provide content and advertisements that are relevant to you. On your first visit to our website, we already informed you about these cookies and requested your consent to place them on your device. You can block cookies by setting your internet browser to stop storing cookie. You can also delete all existing cookies with the the settings of your browser.

For more, see: <https://veiliginternetten.nl/themes/situatie/cookies-wat-zijn-het-en-wat-doe-ik-ermee/>.

Tracking cookies

The American company Google places cookies via our website as part of its Analytics service. We use this service to monitor and receive reports about how visitors use the website. Google may provide this data to third parties if Google is legally obliged to do so, or if third parties process the data on behalf of Google. This is beyond our control. We have not consented to Google using the analytics data it obtains for other Google services.

The data collected by Google is anonymised as much as possible. Your IP address is not given under any circumstances. The data is transferred to Google, and stored by the company on servers in the U.S. Google states that it adheres to the Privacy Shield Principles and is affiliated with the U.S. Department of Commerce's Privacy Shield Program, so there is an appropriate level of protection for the processing of any personal data.

Our website also includes buttons to promote or share web pages (like or tweet) on social networks such as Facebook, Twitter, LinkedIn and Youtube. These buttons use pieces of code that come directly from Facebook, Twitter, LinkedIn and Youtube. Cookies are placed by this code, but this is beyond our control. Read the privacy statement of these sites (these are subject to regular amendment) to find out more about what is done with your personal data and other data which is processed via these cookies.

The information that they collect is anonymised as much as possible. The data is transferred to Twitter, Facebook, Google, LinkedIn and YouTube, and stored by these companies on servers in the U.S. LinkedIn, Twitter, Facebook en Google and YouTube state that they adhere to the Privacy Shield Principles and are affiliated with the U.S. Department of Commerce's Privacy Shield Program, so there is an appropriate level of protection for the processing of any personal data.

8. Automated decision-making

Jan Snel does base any actions on matters that could have significant consequences for data subjects on automated decision-making. Automated decisions are those made by computer programs or systems, without any human involvement.

9. Access, rectify or erase data

You have the right to access, rectify, or erase your personal data. In addition, you have the right to withdraw your consent to the processing of your data, and to object to the processing of your personal data by Jan Snel. You also have the right to transfer your data (data portability), insofar as this does not conflict with the legislation or the law, or Jan Snel's legitimate interests. In practice, this means that you can ask us to send the personal data that we have from you in a computer file to you or an organisation selected by you.

Any request for access, rectification, erasure or transfer of your personal data, or a request to withdraw your consent or object to the processing of your personal data, can be e-mailed to privacy@jansnel.com.

To ensure that the request has been made by you, we may ask you to identify yourself. We will respond to your request as soon as possible, but in any case within four weeks.

Erasure of your personal data is only possible if the data in question is no longer relevant.

10. Complaints procedure

You can lodge any complaint about compliance with this privacy statement, or about a violation of your rights under the law, with the HR department by e-mailing privacy@jansnel.com.

You can also lodge a complaint to the national supervisory authority, namely the Dutch Data Protection Authority, via the following link:

<https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>.

11. Security

Jan Snel takes the protection of your data seriously, and takes appropriate technical, physical and organisational measures to prevent misuse, loss, unauthorised access, unwanted disclosure and unauthorised changes. These measures include our Information Security Policy, providing appropriate training for employees, and using secure storage and connections.

If you believe that your data is not secure, or if you have any evidence of misuse, please contact our customer service or send an e-mail to privacy@jansnel.com.

Montfoort, the Netherlands, May 2018